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| **Strategic Safety Management Programme Booking form** |
| To book your place, please complete this form and email to Caroline Foster, Client Training Coordinator: training.uk@adlittle.com.I would like to book a place on the Strategic Safety Management programme on:* 11-12 October 2022, The York Marriott Hotel, York
 | **Additional information****Costs**The Strategic Safety Management Programme costs £1,595 (exclusive of VAT) per delegate. This price includes food, accommodation\* for the overnight stay between day one and two, provision of all course materials (pre-course Handbook and the course Workbook) and assessment and feedback regarding the end of course test. You will be invoiced in full upon registration. Invoices are payable on receipt.\* If overnight accommodation is required the night prior to the course start date, this can be arranged by informing our Client Training Coordinator. Please note, this will be subject to hotel availability and an additional charge.**Registration and course details**To reserve your place on the Strategic Safety Management Programme, please complete this form and email to Caroline Foster, Client Training Coordinator: training.uk@adlittle.com Alternatively, you can return by post to the address below. The course will accommodate approximately 16 delegates. Places are allocated on a first-come, first-served basis and will be limited to a maximum of four delegates from the same company attending a single delivery. (If your chosen course is full, we will contact you to select an alternative date). You will be sent pre-course reading materials and details of the venue, including location map approximately two weeks before the course date. **Cancellation policy** Cancellation or changing to an alternative course within eight weeks of the programme will result in a charge of £500 plus VAT. Cancellation or changing to an alternative course within four weeks of the programme will incur the full cost as will non-attendance. There is no charge for substitutions. Cancellations must be received in writing.Arthur D. Little LimitedSt John’s Innovation CentreCowley RoadCambridge CB4 0WSTel: 07889 088674www.adlittle.com/risk |
| **Your details** |
| Name |       |
| Job title |       |
| Company |       |
| Address |       |
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| Postcode |       |
| Mobile no. |       |
| Email |       |
| We usually prepare our training course materials in colour. If you would prefer to receive your materials in black and white, please cross here. [ ]  |
| Any special dietary requirements? |       |
| Purchase order no: |       |
| (To enable us to confirm your booking, it is essential that you provide a copy of your purchase order form.) |
| Invoice address (if different from above): |       |
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| How did you hear about this training?       |